



Public Document Request Instructions

What records are considered court records?

“Court records” include any document, information, exhibit, or other documents maintained by a court in connection with a court hearing proceeding. Examples of court records are a case summary, order, decree, judgment, parenting plan, civil judgment, petitions, criminal history, or audio/video court hearing proceedings.

What kinds of records are not available to the public?

Some records are only available to the parties and may not be disclosed to the general public.

Records unavailable to the general public include:

- Adoption Records
- Youth in Need of Care Records
- Elder and Vulnerable Adult Guardianship Records
- Protection Orders
- Dissolution Records
- Paternity Records
- Youth Guardianship
- Elder and Vulnerable Adult Protection Order Records
- Custody Records
- HIPPA Records and Personal Information Records

Can I access court records online?

Currently, the Tribal Court does not provide access to online records.

How can I request my records?

- Step 1: Complete a Document Request form available on the Tribal Court website at <https://www.tulaliptribalcourt-nsn.gov> under “Court Forms”.
- Step 2: Return the Document Request form at the court window during filing hours or by email to courtdocumentrequests@tulaliptribes-nsn.gov

How long will it take?

All requests will require a minimum of 7 days to complete. If the case is older than one year, it can take 2 weeks. The Court Clerk will call or email you when the documents are ready for pick up.

How much does it cost?

Copies are \$00.25 per page and \$15 per audio/video hearing CD.

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